Moldova: Forest Law Enforcement and Governance (ENPI-FLEG)  
World Bank program  

TERMS OF REFERENCE  
COMMUNITY FOREST MANAGEMENT PLANNING  

A. BACKGROUND  

This European Commission financed European Neighborhood and Partnership Instrument – Forest Law Enforcement and Governance (ENPI-FLEG) program will promote the development of improved forest law enforcement and governance arrangements in seven targeted countries: Armenia, Georgia, Azerbaijan, Moldova, Ukraine, Belarus and Russia. The program’s core funding is provided through a grant agreement from the European Commission to the World Bank. The program is being undertaken as a partnership among the World Bank, IUCN and WWF. Each of the three partnered program implementation organizations will be responsible for its own set of specified activities and deliverables. Three broad categories of stakeholder groups will be targeted by the program: government (line departments, parliamentarians, local authorities and the judiciary); civil society (NGOs, community organizations and forest-dependent communities); and the private sector (particularly timber companies). The program will define the policy, legal, institutional and economic obstacles to improved forest governance (including the control of illegal logging); test pilot innovative approaches to overcoming these obstacles; enhance the capacity of key stakeholders to implement forest governance reforms; and disseminate the lessons learned at national, regional and global levels. The program will also support the other regional Forest Law Enforcement and Governance official processes being organized by the World Bank and will contribute to the EU FLEGT Action Plan.

The program’s purpose is to contribute to ensuring that improved forest governance arrangements are in place in the forest sector and closely linked sectors through effective implementation of the ENA FLEG Ministerial Declaration (St. Petersburg Declaration 2005), involving governments, civil society and the private sector.

The program’s specific objective is to contribute to legal and sustainable forest management and utilization of practices to improve local livelihoods in the six ENPI East countries plus Russia. The program’s results will be:

- Increased awareness and commitment of key stakeholders on FLEG;
- Effective national and regional FLEG action processes in place;
- National ownership and capacity increased;
• Improved regional and sub-regional collaboration and knowledge sharing;
• Effective engagement of key trading partners;
• Continuation of the formal official ENA FLEG process;
• Sustainable forest management practices implemented.

B. TASKS

B.1. General

Under the direct supervision of the WB ENPI-FLEG Country Program Coordinator in the Republic of Moldova, the Company will be responsible for providing analytical and logistical services for carrying out forest management planning activities (including preparing demonstrational management plans in selected communities) of selected areas covered by forests and other forest vegetation managed by local authorities, i.e. community forests.

B.2. Specific tasks

• Evaluation and selection of local authorities throughout the country (north, center, south) that are legal owners of lands covered by forests and by other forest vegetation;
• Organizing a workshop (a management planning conference) with representatives of authorities and/or local communities selected for the forest management planning;
• Preparations for undertaking forest management planning (legitimization of stakeholders duties, purchasing of materials for field work etc.);
• Field activities and work in forestlands managed by the selected authorities (see p.1 under B.2.);
• Data processing and working with forest management plans;
• Development (designing, editing, printing etc.) of demonstrational management plans with regard to the optimization of timber revenues, improvement of wildlife habitat, recreational opportunities, and other future developments of the selected community forestlands.
• Provide accurate information and advice to the WB ENPI-FLEG Country Program Coordinator in a timely fashion so that all required technical and financial reports can be submitted;
• In cooperation with the WB ENPI-FLEG Country Program Coordinator facilitate monitoring and evaluation of program progress, impacts and lessons.

C. REPORTING AND DELIVERABLES

• The products (deliverables) should be:
  - Demonstrational plans (projects);
  - Descriptions of forest stands and vegetation;
  - Maps of stands;
- Development forest maps;
- Maps of soils;

- All scientific and technical information related to the provision of logistical services should be reported to the WB ENPI-FLEG Country Program Coordinator.
- The final publication(s) or report(s) shall be delivered in time.
- All legal rights of the resulted outputs (publications etc.) shall pertain to the Company and the WB, on a mutual agreement on the product(s) to be shared and/or delivered.

E. QUALIFICATION

- Legally registered company/NGO (in Moldova or outside the country);
- Human capacity and experience in carrying out forest management planning;
- Institutional and human capacities for the organization of workshops and meetings, preparation of documents to be published;
- At least 3 years experience in the field;
- Experience in international projects related to the forestry sector in Moldova;
- Sufficient knowledge of forestry issues in Moldova.

F. PERIOD OF ASSIGNMENT

The assignment shall be made for the period from October 2010 till June 2011.

G. TERMS OF PAYMENT

The Contract will be the Standard World Bank Lump-sum contract, Small assignment. The payment schedule is as follows:
- 10% of the contract amount, upon the Client’s receipt of a copy of this Contract signed by the Consultant;
- 40% of the contract amount, within 10 days after the Client’s approval of the Inception report;
- 30% of the contract amount, within 10 days after the Client’s approval of the intermediary progress report;
- 20% of the contract amount, within 20 days after the Client’s approval of the Final report and signing of the Operational Acceptance Certificate between the Client and the Consultant.