TERMS OF REFERENCE

POSITION: International Consultant

Program title: “Improving Forest Law Enforcement and Governance (FLEG) in the European Neighbourhood Policy East Countries and Russia”

1. REPORTING RESPONSIBILITIES:

<table>
<thead>
<tr>
<th>Direct Reporting Line</th>
<th>Reporting Area</th>
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</thead>
<tbody>
<tr>
<td>ENPI/FLEG IUCN Program Consultant – Azerbaijan</td>
<td>Issues pertaining to the IUCN ENPI-FLEG program implementation in Azerbaijan, with respect to proven experience and knowledge of FSC mission, vision, strategy, standards and certification process. Preparation of the special training modules and carried out special trainings for all target groups on the development of the FSC certification issues. All administrative issues pertaining to these Terms of Reference.</td>
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BACKGROUND

The European Commission financed European Neighbourhood and Partnership Instrument – Forest Law Enforcement and Governance (ENPI-FLEG) program will promote the development of improved forest law enforcement and governance arrangements in seven targeted countries: Armenia, Georgia, Azerbaijan, Moldova, Ukraine, Belarus and Russia. The program’s core funding is provided through a grant agreement from the European Commission to the World Bank. The program is being undertaken as a partnership among the World Bank, IUCN and WWF. Each of the three partnered program implementation organizations will be responsible for its own set of specified activities and deliverables. Three broad categories of stakeholder groups will be targeted by the program: government (line departments, parliamentarians, local authorities and the judiciary); civil society (NGOs, community organizations and forest-dependent communities); and the private sector (particularly timber companies). The program will define the policy, legal, institutional and economic obstacles to improved forest governance (including the control of illegal logging); test pilot innovative approaches to overcoming these obstacles; enhance the capacity of key stakeholders to implement forest governance reforms; and disseminate the lessons learned at national, regional and global levels. The

1 Direct reporting lines indicate those staff members providing direct supervision. Additional reporting lines indicate accountability for particular functions or areas of work. Consultation, information sharing and other relationship lines are not indicated, as they are likely to be numerous.
program will also support the other regional Forest Law Enforcement and Governance official processes being organised by the World Bank and will contribute to the EU FLEGT Action Plan.

The program’s purpose is to contribute to ensuring that improved forest governance arrangements are in place in the forest sector and closely linked sectors through effective implementation of the ENA FLEG Ministerial Declaration (St. Petersburg Declaration 2005), involving governments, civil society and the private sector.

The program’s specific objective is to contribute to legal and sustainable forest management and utilization practices and improved local livelihoods in the six ENPI East countries plus Russia.

The program’s results will be:

Result 1: Increased awareness and commitment of key stakeholders on FLEG
Result 2: Effective national and regional FLEG action processes in place
Result 3: National ownership and capacity increased
Result 4: Improved regional and sub-regional collaboration and knowledge sharing
Result 5: Effective engagement of key trading partners
Result 6: Continuation of the formal official ENA FLEG process
Result 7: Sustainable forest management practices implemented

TASKS

The purpose of the assignment is to provide lectures and trainings on issues of FSC certification. Consultant will be assigned for 10 days period from which 4 days will be spent in Baku and 6 days in the pilot regions. Specifically, the Consultant will be responsible for the fulfilment of the following tasks:

- Participate as a trainer on issues of FSC certification during the special training/seminar in Baku
- Study respective regulatory framework in the necessaries of development of the FSC certification in Azerbaijan
- Consult ENPI/FLEG Program consultants and Program’s stakeholders on issues pertaining to the FSC mission, strategy and certification

Stakeholders’ consultations will be carried out through round table discussions, workshops, meetings, both in Baku and in selected areas, advised by the ENPI/FLEG IUCN Program Consultant Azerbaijan. The list of stakeholders should be proposed by the Consultant and advised and agreed with the ENPI/FLEG IUCN Program Consultant Azerbaijan.

TIMING AND REPORTING
The total duration of the assignment is 10 days, starting in January, 2010. At least 4 days will be based in Baku. There will be two trips to Baku one at the beginning of the assignment, and one at the end of working period.) The Consultant will submit brief progress report.

The Consultant will report to the ENPI/FLEG IUCN Program Consultant Azerbaijan and provide him as needed with all information relevant to his assignment and area of expertise, including inputs for press/media events, and publications on the national and regional ENPI/FLEG web-sites.

All deliverables should be submitted in 2 hard copies, both in English and Azerbaijani, and electronically, to the ENPI/FLEG IUCN Program Consultant Azerbaijan. All translations should be handled by the ENPI/FLEG Program Publication editing and translation service Consultant unless otherwise is decided by the ENPI/FLEG IUCN Program Consultant Azerbaijan.

QUALIFICATIONS

The position requires an individual with proven experience and knowledge of FSC mission, vision, strategy, standards and certification process. He has to demonstrate knowledge in legislation related to the forest and natural resources use/management and to the rights of local residents and small business. Consultant should have at least 6 years of relevant professional international experience.

The following specific qualifications shall be met:
Masters or advanced degree in a forestry / natural resource law and governance;
• Knowledge and experience with current forest and/or natural resource management and governance issues on international level (EU, other);
• Experience with issues on governance, public awareness and participation in decision making;
• Strong expertise in the development and implementation of trainings, workshops and moderator methods;
• Wide experience of working with clients from governmental bodies, businesses, civil society, particularly NGOs;
• Proven trainer and managerial experience such as numerous participation as a trainer/consultant during international seminars, projects, programs, initiatives, assignments;
• Ability to analyse and clearly articulate complex issues in an understandable fashion to decision-makers;
• Highly developed communication skills, including the preparation of high quality reports and the delivery of presentations;
• Ability to work under pressure, sometimes with extended hours, and to meet tight deadlines without compromising the quality of outputs;
• Ability to maintain confidentiality and use discretion when dealing with sensitive political issues;
• Knowledge of FSC certification development policies;
• Computer literacy;
• Fluency in oral and particularly written English is mandatory; good command of Azerbaijan and/or Russian is an advantage;
• Cultural awareness and sensitivity to gender issues;